



NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS
INSPECTION & AIRCRAFT OPERATIONS

<http://www.state.nj.us/transportation/commuter/aviation/>

Phone: 609-530-2900/Fax: 609-530-4549

APPLICATION FOR ALTERATION TO OR
DEACTIVATION OF A LICENSED AERONAUTICAL FACILITY
N.J.A.C 16:54

Date: _____

License Number: _____

Facility Name: _____

Location: _____

Applicant: _____

Address: _____

Telephone: _____ Fax Number: _____

The following attachments must be submitted to allow for a complete application:

1. Complete, but concise description of the project (must show that project is in 'concert with airport development plan').
2. Scaled drawing(s) which indicate location of modification with respect to closest runway ends and centerline, with dimensions (both vertical and horizontal).
- 3.* Legal description of property (tax map). Copy of title if owned; lease arrangements if leased.
4. Eight (8) copies of completed FAA Notice of Proposed Construction or Alteration (FAA Form 7460-1) support materials.
5. An explanation of how potential environmental impacts will be addressed.
- 6.* Additional documentation for special use facility or type aircraft changes.
7. Petitions for exemptions related to the proposed changes (If necessary).

Deactivation Only: Attach a copy of submitted FAA Notice of Landing Area Proposal (Form 7480-1).

* May not be required by the Division for certain projects.

Applicant Signature

Date

Division Processing Only:

Division Signature: _____

Date

☐ Approved

☐ Disapproved

Comment or reason for disapproval: _____